

How we do it?

Our accounting and finance services offer you multiple benefits like reduced costs, skilled expertise, higher efficiency, better management of finances, staffing flexibility, and seasonal requirements management.

Our trustworthy business accounting and finance specialists are always there to monitor and manage all your accounting and finance activities and transactions that lead to favorable business results.

We provide the following finance and accounting services to enable your business.

- **General Accounting Services**
 - We have a team of accounting professionals who have the expertise to handle the day-to-day accounting tasks for your business smoothly.
 - We carefully take care of your general accounting and bookkeeping services including setting up accounts, billing for sales, recording receipts of money from customers, making entries for bank details, making payments to suppliers, recording invoices from vendors, and month-end and year-end closing of accounts.
 - Our experts perform daily and monthly financial and accounting transactions with the general ledger system.
 - We manage and execute monthly analysis and reconciliations of balance sheet accounts, analyze financial information, prepare reports, and verify accuracy.
 - We supervise all regular accounting processes such as A/P and Journal Entries plus monthly closure accounts and organize all company financial programs to ensure compliance to budgetary requirements.
 - We supervise and ensure efficient working of all financial transactions in your organization as well as analyze and forecast financial requirements for organization and develop budgetary plans for processes as per requirement.
 - We also design and prepare audit schedules for external audit processors.
- **Payroll Processing**
 - We consistently maintain and update payroll information, conduct payroll transactions in an efficient, accurate & timely manner and resolve any discrepancies
 - Our specialists are detail oriented, organized and meticulous and have excellent knowledge of employment legislation & statutory requirements. They ensure compliance by following all the set policies and procedures.
 - We take care of all the challenges in handling payroll management process while staying compliant, following the legal framework or change in the tax laws while disbursing salaries to their employees.

- We ensure accurate and timely calculations and try to eliminate any errors while processing and executing employee salaries to ensure accurate and timely calculations, adhering to statutory compliances.
- We make sure that your employees are paid accurately every month-end at the right time.
- **Accounts Payable**
 - We provide clerical support necessary to pay the obligations of the organization. We manage post business transactions, process invoices and verify financial data for use in maintaining accounts payable records
 - We maintain meticulous records of outstanding payables and also ensure the accuracy of an organization's financial documents for payment, auditing and tax purposes.
 - We protect your businesses against unintentional overpayment by obtaining proper information regarding invoice payments and by effective monitoring and by clarifying any questionable invoice items, prices or receiving signatures.
 - We assemble and review invoices to be completed for payment and maintain copies of vouchers, invoices or correspondence necessary for files.
- **Accounts Receivable**
 - Our experts manage and maintain your accounts and handle all special billing situations and Initiate collections on past-due accounts
 - We do proper audits of your ledgers to ensure they contain correct information, such as billing addresses and invoice numbers
 - We also offer for supervision over billing, credit policies, collections and increasing accounts receivable turnover and also liaison with the legal department if an invoice is disputed during the accounts receivable collections process.
- **Tax Preparation and Filing**
 - We help you calculate your taxes including returns, liabilities, deductions, and expenses. Our experts carefully review the accuracy of data on tax forms based on all tax rules and regulations.
 - Our tax specialists review the tax related documents and corresponding data and carefully audit the tax return for checking that all the information has been entered precisely to avoid wrong computation of tax returns.
 - Our tax filing experts help you with considerable savings in cost so your business entity can increase its profit margin.
 - We make sure that the returns are computed very carefully after taking every aspect and law into consideration and the chances of mistake are reduced to nil.

- We ensure that your tax-related concern or query would be handled immediately. Our experience professionals are capable to quickly solve any tax complication your business faces.
- **Financial Reporting and Analysis**
 - Our financial analysts perform an extensive analysis of your company's financial statements including analysis of the income statement, the balance sheet and cash flow statement.
 - With our thorough of financial analysis, we measure your financial performance over time and against your peers. We use your company's financial statements to forecast into the future.